|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Term Pent1: Creative Media: Digital Writing**  **Subject Computing Year 1 Medium Term Planning** | | | | | | |
| **National Curriculum Objectives**  ● Use technology purposefully to create, organise, store, manipulate, and retrieve digital content  ● Use technology safely and respectfully, keeping personal information private | | | | | | |
|  | Lesson 1 | Lesson 2 | Lesson 3 | Lesson 4 | Lesson 5 | Lesson 6 |
| **Learning intention for each lesson:** | I know how to explore the keyboard | I know how to add and remove text. | I know explore the toolbar | I know how to make changes to text | I know how to explain my choices about using different tools. | I know how to make and explain choices about using a pencil or keyboard. |
| **Recall and retrieval** | * *Name different technology.* | * I can name parts of the keyboard. | * I can describe how to add text. | * I can name some features of the toolbar | * I can explain how to change text type. | * I can name a tool and describe its function. |
| **Sequence of knowledge throughout the lesson**  **:**  **Key skills within each lesson** | **Key knowledge**  To use a computer to write  I know how to open a word processor  I know how to recognise keys on a keyboard  I know how to identify and find keys on a keyboard  **Identify and find keys,before adding text by pressing keys on a keyboard.** | **Key knowledge**  To add and remove text on a computer  I know how to enter text into a computer  I know how to use letter, number, and Space keys  I know how to use Backspace to remove text  **To add text and explore more of the keys found on a keyboard.** | **Key Knowledge**  To identify that the look of text can be changed on a computer  I know how to type capital letters  I know how to explain what the keys that I have already learnt about do  I know how to identify the toolbar and use bold, italic, and underline  **To explore the different tools that can be used in word processors to change the look of the text** | **Key knowledge**  To know how to make careful choices when changing text  I know how to select a word by double-clicking  I know how to select all of the text by clicking and dragging  I know how to change the font  **To use the mouse cursor to make changes. To explore different fonts.** | **Key knowledge**  To know how to explain why I used the tools that I chose  I know how to say what tool I used to change the text  I know how to decide if my changes have improved my writing  I know how to use ‘Undo’ to remove changes  **To explain what**  **tools from the toolbar have been used to change their writing and why these changes have been made.** | **Key knowledge**  To know how to compare typing on a computer to writing on paper  I know how to make changes to text on a computer  I know how to explain the differences between typing and writing  I know and can say why I prefer typing or writing  **To discuss how the two methods are the same and different and think of examples to explain this.** |
| **Scaffolding** | Support to identify keys. | Support to write simple sentence and locate the back space key | Repeated practise of caps lock key to write capital letters. | Support to use a mouse to change text. | To use the back space key and mouse to highlight text and make simple changes. | Guided questioning. |
| **Challenge** | To use the keyboard to write a sentence | To correct errors using the back space key. | To explore and use capital letters in simple sentences and investigate other keys on the tool bar. | To use a variety of tool bar functions to make changes to text. | To use a variety of tools to make changes to text and explain how the changes have improved the text. | Give a variety of reasons to explain their choice using technical vocabulary. |
|  | **Key Vocabulary**  Word processor, keyboard, keys, letters, type | **Key Vocabulary**  Numbers, space, backspace, text cursor | **Key Vocabulary**  Capital letters, toolbar, bold, italic, underline | **Key Vocabulary**  Mouse, select, font | **Key Vocabulary**  Undo, redo, font, format | **Key Vocabulary**  Compare, typing, writing |