



Our Lady of Good Counsel

Visitors to Catholic Schools

Working Agreement for Our Lady of Good Counsel Catholic School and External Agencies

We welcome all external agencies and providers and thank them for the contribution they make to our school.

School Contact Details	Agency Contact Details
School:	Organisation:
School Contact:	Contact name:
Tel:	Tel:
Email:	Email:

Criteria

- All programmes, teaching or activities within our school must be:
- Beneficial to our pupils;
- Consistent with the Catholic Gospel Values and teachings of the Church;
- Consistent with the school's Mission Statement, goals, aims and objectives;
- Built upon mutual trust, respect and appreciation of each other.

Mission Statement

'Loving, Living and Learning in the Light of Christ'

Department/Focus

Session (s) to be delivered

Date/s:

Time/s:

To: (e.g. pupils, parents, governors)

Agreed aims of the session(s):

Brief descriptions of programme including methods:

Success Criteria: (these should be measurable, not simply a completion of tasks)

Evaluation methods: (state who will do this and reporting/feedback responsibilities)

Checklist	Yes	No	Comments/Action
Have the resources/materials to be used in the session been reviewed including websites?			
Have confidentiality issues been discussed and agreed?			
Have behaviour management issues been discussed?			
Have relevant school policies been explained?			
Has the role of the teacher been discussed?			
Has follow-up work been planned?			
Have safeguarding issues been discussed including CRB?			
Have any other issues or concerns been discussed?			

Signed (School):	Signed (Agency):
Date:	Date:

Did the visit fulfil the criteria above?	
Did any issues arise?	
Signed (School):	Signed (Agency):
Date:	Date: